

**OFFICE OF THE PRINCIPAL
DHENKANAL AUTONOMOUS COLLEGE, DHENKANAL**

QUOTATION CALL NOTICE FOR COLLEGE MAGAZINE

No. 1844...../ Date. 18/4/24.....

Sealed quotations are invited from different firms for printing of the Dhenkanal Autonomous College Magazine "SAPTASAIYA" for the session 2023-2024 as per following specifications so as to reach the undersigned on or before 26.04.2024. The quotations will be opened in the Office of the undersigned at 3PM on 27.04.2024. Incomplete and late quotations will not be entertained. The undersigned reserves right to reject any or all the quotations without assigning any reasons thereof. All the bidders are requested to submit the valid GST certificate (Xerox copy duly signed) along with the proof of submission of Income Tax return, PAN Card, Contact Number & e-mail address. All the bidders are requested to remain present at the time of opening the quotation.

Specifications:-

1. Size of Magazine - Demy
2. Cover Page-4 pages Multi Colour with glossy paper 300GSM art paper.
3. Inner-4 pages multi colour 130GSM Art paper.
4. Number of pages-100(Approximately)
5. Language-Odia, English & Hindi.
6. Quality of Inner pages-68 GSM Maflita
7. Gum binding and side stitching

Quotation Rate:-

The firm should clearly mention the total cost including cost of paper, DTP design, binding, lamination delivery and GST etc. for 1000/1500/2000 copies respectively. Further, they are requested to attach sample papers for the cover, inner and other pages for article. Sample copy of magazine printed earlier if any is to be submitted along with quotations. The proof reading will be done by the firm.

Terms and Conditions:-


1. **Proof Correction:-** To be made by the concerned press from time to time subject to approval of the editorial board.
2. **Transport:-** Transport charges shall be borne by the firm. Goods are supplied F.O.R. Dhenkanal Autonomous College, Dhenkanal.
3. **Delivery Period:** The delivery of the magazine should be within 30 days from the date of placing the purchase order.
4. **Penalty:** A deduction of 3% of the total amount of the bill will be made for each week of delay or part thereof in the delivery of goods from the stipulated period. Further deductions may be made at the discretion of the undersigned if the goods finally delivered do not confirm to the terms and specifications or to the sample given by the press.


Principal 18/4/24

Dhenkanal Auto. College,
Dhenkanal

Memo No. 1645...../ Dt. 18/4/24.....

Copy to the Editorial board/College website / College Notice Board for information and necessary action.


Principal 18/4/24
Dhenkanal Auto. College,
Dhenkanal.